



# Boy Scout Troop 173

Yorktown Heights, NY



## How to Run a Campout

### Procedures on How to Run a Campout

- 1) Two Scouts will volunteer to coordinate each event. They will be the Senior Patrol Leader (SPL) and Assistant Senior Patrol Leader (ASPL) for the Campout.
- 2) Planning & Preparation (Scout Motto: Be Prepared)
  - a) The scouts who are coordinating the campout need to sign up Parent volunteers to attend. At least one parent has to be an Assistant Scoutmaster (ASM).
  - b) During the prior meeting, go over the schedule of the trip, and have a designated time to go over the duty roster list.
  - c) Ensure lists are carried out, and that the leaders voted on can complete their duties.
- 3) Communication is Key
  - a) Have a sign-up sheet in advance. After first meeting presented, email the sign-up sheet to the troop. This is for confirming people who are going to the trip (including times in which arriving late or leaving early), and letting all scouts and parents know of the trip.
  - b) Once roster and duty lists are made by SPL and ASPL, email them to the troop.
  - c) Ensure plans are carried out. Also ensure that the location of campgrounds and conditions abide to the planning. Such that, patrols (if more than one) and adults are in separate and secluded areas ensuring that duties can be carried out without hassle.
- 4) Scout Duties
  - a) Obey SPL, ASPL, and Leaders.
  - b) Carry out assigned duties without complaints (Scout Slogan: Do A Good Turn Daily)
  - c) A Scout is helpful. If you see someone who needs help, do not wait to be asked if assistance is needed, ask if they need help.
  - d) Be respectful to not only fellow troop members, but to yourself, leaders, scouts from other troops, and all people in general.
  - e) Have Fun! If possible, make sure it is safe fun.
  - f) If any questions arise throughout the trip, feel free to ask the more experienced scouts and/or the scout leaders.

Note to older scouts: You are role models to new scouts; act as a good role model. How? Follow the Scout Law, show Scout Spirit, and be mature. Also, make sure that you can be quiet during any announcements and try to be first to raise the sign (A scout is obedient). Remember you are always being observed.

Note to SPL and ASPL: You have a big responsibility, but remember you have many people to turn to for advice and help.

Suggestions: Once at the campout have set "powwows" or get-togethers throughout the day (once when all arrive, midday, evening, around campfire, and before departure) to go over plans and make sure everything is running smoothly.